

Compensation

Pages may be compensated by stipend or community service credit. Pages who opt for a stipend will be paid a total of \$150.00 for one week of service. Pages who opt to be compensated through community service will receive 30 hours credit in accordance with their school policy.

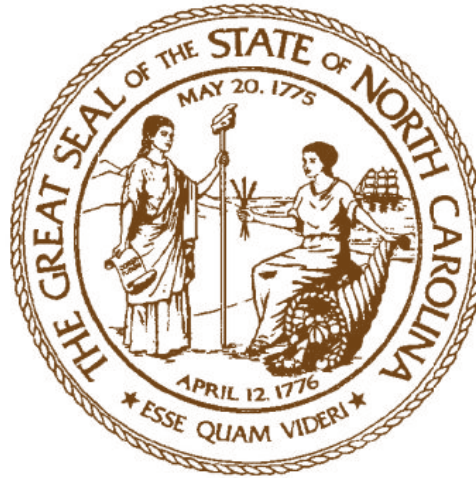
Dress Code

A dress code of business professional attire is mandatory at all times and strictly enforced. Any House Page dressed inappropriately will be asked to correct the inappropriate attire. Listed below is a general overview of acceptable business professional, along with unacceptable attire. Pages are sent a detailed description of appropriate attire upon appointment.

- Young Men: A suit or dress pants with sport jacket, collared dress shirt, tie, and comfortable dress shoes are recommended.
- Young Ladies: Dress slacks, skirt with a jacket, or a dress and comfortable dress shoes are recommended. Skirts and dresses must sit at, below, or just above the knee.
- Unacceptable attire: Sweatshirts, tops with a large logo, t-shirts, tank tops, belly tops, tight-fitting or “clingy” tops, slacks or skirts, sheer tops or other see-through fabric, capri pants or shorts, mini skirts or dresses above the knee, denim fabric, western wear of any kind, flip-flops or athletic shoes.
- Name and security badges are required and must be worn at all times during the work day.

Accommodations

It is the responsibility of the parent/guardian to make lodging arrangements prior to arriving in Raleigh. The House Page Supervisor is not responsible for providing assistance with housing arrangements. The House Page Office and the House of Representatives are not responsible for the Pages *after* the work day.



Questions?

If you have any questions about the House Page Program, please use the contact information below:

House Page Supervisor
North Carolina General Assembly
www.ncleg.gov/House/PageProgram

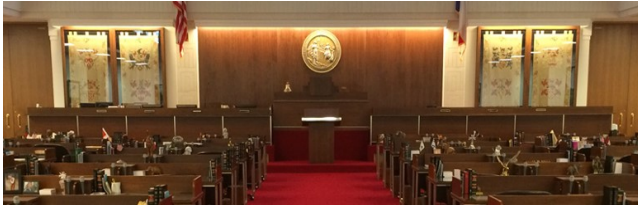
16 West Jones Street, Room 1329
Raleigh, NC 27601
P: (919) 733-5701
sue.frederick@ncleg.gov

NORTH CAROLINA GENERAL ASSEMBLY

HOUSE OF REPRESENTATIVES
PAGE PROGRAM



House Page Information Guide



House Page Program

The North Carolina House Page Program offers a unique and firsthand educational experience to students from across the state. Each year, the program provides a captivating insight into state government by connecting students with elected leaders of North Carolina. Pages will have the opportunity to observe North Carolina lawmakers, staff, lobbyists, and constituents working together in the legislative process. The Pages will witness and learn how a bill becomes law, the structure of state government, and the legislative process.

Duties

- **Daily Sessions:** All Pages attend session in the House Chamber. During session, bills are introduced, debated, and passed. Pages are assigned to strategic stations throughout the Chamber to be available to assist House Members. House Pages may be asked to deliver messages, bills, amendments, committee reports, run errands, and distribute other documents during session.
- **Committee Meetings:** Each House Page is assigned to attend and assist in committee meetings.
- **Office Assistance:** Pages may be asked to provide office assistance for legislators and staff. Tasks may include: answering phones, filing, copying, assisting with mailings, running errands, or delivering messages.

Participant Eligibility

To serve, a student must meet all of the following:

- Obtain permission to participate in the program from a parent/guardian.
- Be a current sophomore, junior or senior in high school (no freshmen).
- Be in good academic standing.
- Receive prior approval by the school district or school administration if he or she is serving during the academic school year.
- Be sponsored by a Member of the North Carolina House of Representatives.
- Must not have previously served as a House Page.

Application Process

- An interested student should determine the North Carolina House District in which he or she resides. A House District can be determined at the following link: www.ncleg.gov/FindYourLegislators
- The student contacts their House Member to express interest in the program and request sponsorship.
- The student completes the online application or prints and completes a hard copy application (including essay question and recent color photo). The application is available here: www.ncleg.gov/House/PageProgram
- The student submits the completed application online or sends/delivers a hard copy application to the sponsoring Member for his/her signature.

Work Schedule

Pages arrive at 1:00 pm on Monday of their appointed week. Pages participate in orientation, Chamber training, and possibly evening Session. Monday dismissal varies weekly due to Session schedule, so Pages will be notified of Monday's dismissal time and any other schedule changes after check-in. On Tuesday and Wednesday, Pages will be on duty from 8:00 am until 5:00 pm with time allowed for lunch. On Thursday, Pages will be on duty from 8:00 am until 3:00 pm.

Appointment Procedures

Appointments are made on a first-come, first-served basis. The student will receive a letter of the appointment and additional information about serving as a Page.

When to Apply

- Applications will be available online prior to the start of session. Check the website for specific dates and directions on the application process. Applications are accepted until all weeks have been filled: www.ncleg.gov/House/PageProgram
- Availability is limited, so check with your Representative from your district about sponsorship before the start of session.
- The House Page website will reflect which weeks remain open/closed and when applications are no longer being accepted.

Availability

The weeks Pages may serve are listed in the application. Pages serve for one week. During long session (odd-numbered years), the weeks available to serve are February through August. In short session (even-numbered years), the weeks begin in mid April/ May through August. Pages do not serve on state holidays.

